

## U. S. Department of Labor



## Employment and Training Administration

Dallas / Denver Region IV

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September 8, 2003

### DALLAS REGION: INFORMATION NOTICE 03-01

TO: DALLAS REGION CENTER DIRECTORS  
DALLAS REGION CENTER OPERATORS  
DALLAS REGIONAL OFFICE PROJECT MANAGERS  
NATIONAL TRAINING CONTRACTORS  
CUTTING EDGE TECHNICAL SUPPORT STAFF

FROM: JOSÉ M. de OLIVARES  
Regional Director  
Office of Job Corps

SUBJECT: Academic Olympics and Academic Conference

1. Purpose. To provide a list of attendees for the Academic Conference which will be held in conjunction with the Academic Olympics to be conducted in San Antonio, and remind attendees of their participation in the Academic Olympics.
2. Background. As previously announced during our Summit Meeting which was held in June, our Academic Conference is being held in conjunction with the Academic Olympics. Both events are being held at the Marriott Rivercenter Hotel in San Antonio, Texas. Attendees were previously notified on September 4, 2003, by our TAT Contractor, Cutting Edge Communications, of the special rates negotiated for these functions as well as other information on the Academic Olympics. Center Directors, Center Operators, and NTC Contractors should call the hotel directly to book your reservations. The hotel block is under the U.S. Department of Labor/Job Corps and the government rates provided were \$91.00 for a single room and \$105.00 for a double room. Participants are to sign a tax exempt certificate which Cutting Edge is leaving for everyone upon arrival at check-in. **The cutoff date for hotel reservations is Friday, September 12, 2003.**

Center Directors and Regional Office staff are expected to arrive on Tuesday, October 7<sup>th</sup> so they can attend the Oratory Competition Tuesday evening and attend the team finals on Wednesday morning and Victory Party on Wednesday evening. Center operators and Cutting Edge Technical Assistance Support Staff are also welcome to attend the events.

The dress attire for the Academic Olympics is business casual **with the exception** of the Oratory Competition which requires business attire. The dress attire for the Academic



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Conference is business casual.

The Regional Academic Conference **will begin promptly at 1:30 p.m.** on Wednesday, October 8, 2003, and conclude by noon on Friday, October 10, 2003. The attendees for the Academic Conference are the Center Director, Education & Training Director, Academic Manager, Vocational Manager, and corporate representative.

3. Action. Since we will be video streaming the Academic Olympics live back to the centers, centers need to ensure plans are in place to get the maximum exposure for this event. We want all students to see that it is “cool to be smart.” Center Directors and Center Operators should ensure that National Training Contractors are informed of these events for participation if possible.
4. Inquiries. Direct inquiries to José M. de Olivares at (214) 767-2567 regarding the Academic Olympics, or Arla de Hoyos at Cutting Edge Communications at (210) 226-2827. Direct inquiries to June Boswell at (214) 767-2574 regarding the Academic Conference. Logistical inquiries should be directed to Arla de Hoyos at Cutting Edge Communications.
5. Expiration Date. October 10, 2003.